



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
HEADQUARTERS, UNITED STATES ARMY, PACIFIC
FORT SHAFTER, HAWAII 96858-5100

APCG

28 July 2004

COMMANDER'S GUIDANCE MEMORANDUM 04-01

SUBJECT: USARPAC Soldier Rest & Recuperation (R&R) Leave

1. It is necessary for us to do prudent planning for the R&R Program for Soldiers serving in Operation Iraqi Freedom (OIF) and Operation Enduring Freedom (OEF). Many Soldiers involved in OIF/OEF will be given a well-earned opportunity to enjoy time out of harm's way. When these Soldiers arrive at their home station for R&R, it is important that the reception we give them, and the support we provide, is top-notch, efficient, and commensurate with the dedication and service that they have given our country.
2. Leaders will maintain absolute accountability of their Soldiers as they move from the CENTCOM theater of operations to home station. Rear-detachment commanders will have representation at the airport when Soldiers arrive and will establish positive accountability of these personnel. Soldiers may reunite with their families at the airport, or ride back to their installation using the transportation provided once initial control and processing requirements are met.
3. Soldiers must understand that their chain of command will monitor their safety, wellness, and discipline during R&R leave. Alcohol consumption is prohibited while in a travel status or while still in duty uniform. Consumption of alcoholic beverages will not occur until the Soldier is in a leave status and out of duty uniform. Potential over-consumption of alcohol by Soldiers on R&R, and the tragedies to which that can lead, must be of constant concern to our leaders.
4. Commanders must be prepared to receive and support arriving personnel. Returning Soldiers may need access to their privately owned vehicles and personal items in temporary storage. Single Soldiers may need access to barracks rooms. Other Soldiers may need help with obtaining transportation while on leave.
5. My DCS, G-1 will provide continuously updated information related to R&R procedures, entitlements, standards of conduct; and safety notices published by HQDA; the United States Central Command; Coalition Forces Land Component Command (CFLCC); and USARPAC. Our goal is to keep deployed Soldiers and their families informed on the R&R program and the support available to them while on R&R.
6. Early preparation and coordination will be key to ensuring that Soldiers have a successful R&R leave. I charge every leader with making their Soldiers' R&R a

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safe and happy event for them and their families. We will give these Soldiers the support they require to enjoy their leave, restore their mental and physical stamina, and remain safe.

7. Give this memorandum the widest distribution, both in USARPAC and in deployed units, by forwarding it electronically and posting it on unit bulletin boards.

Encl


JAMES L. CAMPBELL
Lieutenant General, USA
Commanding